



MINUTES
Board of Commissioners Chambers
219 East Paw Paw Street

April 12, 2022 2:00 PM

Commissioners

Gail Patterson-Gladney, District 1
Kurt Doroh, District 2
Richard Godfrey, District 3
Mike Chappell, District 4
Randall Peat, District 5
Donald Hanson, District 6
Paul Schincariol, District 7

Committee of the Whole Meeting

1. Call to Order

The Committee of the Whole meeting was called to order at 01:27 PM by Randall Peat, Chairman of the Board. Present: Patterson-Gladney, Doroh, Godfrey, Chappell, Peat, Hanson and Schincariol.

2. Additions/Deletions to the Agenda

Add: Item 7G - Labor Negotiations and Item 8K - Bangor Train Depot
Remove: Items 8E through 8I - ARPA Proposals

3. Approval of Agenda

Motion to approve the agenda as amended.

Roll Call Vote

Motion by Donald Hanson, Second by Richard Godfrey, Carried

Yes: Kurt Doroh, Richard Godfrey, Mike Chappell, Randall Peat, Donald Hanson, Paul Schincariol

No: Gail Patterson-Gladney

4. Approval of Minutes

A. 3/22/2022 Public Hearing Meeting Minutes

Motion to approve the minutes of the March 22, 2022 Public Hearing as presented.

Motion by Mike Chappell, Second by Donald Hanson, Carried

B. 3/22/2022 Committee of the Whole Meeting Minutes

Motion to approve the minutes of the March 22, 2022 Committee of the Whole meeting as presented.

Motion by Kurt Doroh, Second by Gail Patterson-Gladney, Carried

C. 3/22/2022 Buildings & Grounds Committee Meeting Minutes

Motion to approve the minutes of the March 22, 2022 Building & Grounds Committee meeting as presented.

Motion by Donald Hanson, Second by Mike Chappell, Carried

D. 3/22/2022 Labor, Negotiations, & Contracts Committee Meeting Minutes

Motion to approve the minutes of the March 22, 2022 Labor, Negotiations & Contracts Committee meeting as presented.

Motion by Richard Godfrey, Second by Gail Patterson-Gladney, Carried

E. **4/5/2022 Finance Committee Meeting Minutes**

Motion to approve the minutes of the March 22, 2022 Finance Committee meeting as presented.

Motion by Gail Patterson-Gladney, Second by Kurt Doroh, Carried

F. **4/5/2022 ARPA Committee Meeting Minutes**

Motion to approve the minutes of the March 22, 2022 ARPA Committee meeting as presented.

Motion by Kurt Doroh, Second by Gail Patterson-Gladney, Carried

5. **Public Comment**

Discussion to suspend time limits and allow commissioner interaction on today's Public Comment due to ARPA items being removed from the agenda.

Motion by Paul Schincariol, Second by Kurt Doroh, Carried

- Kenneth Harrington, Covert Township Supervisor, and Architect Jeff Wingard presented information regarding ARPA Proposal #28, Covert Township Sanitary Sewer Improvements.
- Tom Wilson, Sister Lakes Cable, presented information regarding ARPA Proposal #30, Broadband for Keeler Township area.
- Danielle Persky, Van Buren/Cass District Health Department, presented information regarding ARPA Proposal #31 for the Health Department
- Maria Bowater, Leigh Schincariol and Ben Bowater presented information regarding ARPA Proposal #33, Red Arrow Youth Center.
- Lisa Imus, Lawton Village Manager, presented information regarding ARPA Proposal #35, Lawton Lead Service Line Replacement.

6. **Presentation**

A. **Veterans Horticulture Garden Update**

Christopher Imler presented an update on the Veteran's Horticulture Garden. They will break ground on Earth Day, April 22, 2022 starting at 10 a.m.

7. **Administrative Affairs**

A. **Set Public Hearing for CDBG Grant Funding for Mattawan Life Sciences**

Motion to set the required Public Hearing for CDBG Grant Funding for Mattawan Life Sciences on May 10, 2022 at 12:50 p.m. in the Board of Commissioners Chambers.

Motion by Mike Chappell, Second by Kurt Doroh, Carried

B. **Equalization Report**

Tony Meyaard presented the 2022 Equalization Report which shows a 4.4% increase in taxable value for the county.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the 2022 Equalization Report for Van Buren County as presented.

Motion by Kurt Doroh, Second by Gail Patterson-Gladney, Carried
Roll Call Vote: All Yes

C. Van Buren County Planning Commission Re-Appointments

The Van Buren County Planning Commission is requesting the reappointment of three board members.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the reappointment of Celinda Gilmore, Scott Cedarquist and Ray Martin to the Van Buren County Planning Commission for a three-year term expiring April 1, 2025.

Motion by Kurt Doroh, Second by Mike Chappell, Carried

D. Brownfield Redevelopment Authority Re-Appointments

The Brownfield Redevelopment Authority Board is requesting the reappointment of three board members.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the reappointment of Dr. Patrick Creagan, Cynthia Compton and Kate Hosier to the Brownfield Redevelopment Authority Board for a three-year term expiring June 1, 2025.

Motion by Donald Hanson, Second by Kurt Doroh, Carried

E. Countywide Compensation Study

Administrator Hardester provided an update on the Compensation Study process.

F. Arlington Township Funding Request for New Voter and Master Cards for Township

Arlington Township has submitted a request for funding for the expense of required updated voter cards due to redistricting. Upon reviewing MCL 168.499 and past practices, the Board takes no action on the matter and directs Administrator Hardester to draft a letter advising the township of their decision.

G. Labor Negotiations

Commissioner Godfrey is the liaison for negotiations. Discussion to include two more commissioners. Commissioners Doroh and Hanson, Human Resources and Finance will also participate along with legal counsel. Further discussion of other participants may be brought back before the board.

8. Finance

A. Budget Adjustments

Finance Director Ryan Post presented the monthly budget adjustments.

Motion to approve the monthly budget adjustments as required to maintain a balanced budget.

Motion by Richard Godfrey, Second by Gail Patterson-Gladney, Carried

B. Southwest Michigan Planning Commission Annual Contribution

Southwest Michigan Planning Commission is requesting the annual contribution pursuant to their bylaws.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the annual contribution to Southwest Michigan Planning Commission

in the amount of \$15,873.00.

Motion by Kurt Doroh, Second by Gail Patterson-Gladney, Carried

C. South Haven Buoy Project

The South Haven Water Buoy Project is requesting the annual payment of \$5,000.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the payment of \$5,000 to the South Haven Buoy Project.

Motion by Mike Chappell, Second by Paul Schincariol, Carried

D. ARPA Proposals Deadline of 5/31/2022

Discussion to implement a deadline for ARPA proposals to be submitted, noting that the board may re-open requests in the future.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, implementing a May 31, 2022 deadline for submitting ARPA proposals.

Motion by Paul Schincariol, Second by Gail Patterson-Gladney, Carried

E. ARPA Proposal # 028 - Covert Township Sanitary Sewer Improvements

Item removed from agenda.

F. ARPA Proposal # 030 - Broadband for Keeler Township area - Sister Lakes Cable

Item removed from agenda.

G. ARPA Proposal # 031 Van Buren Cass District Health Department

Item removed from agenda.

H. ARPA Proposal #033 - Red Arrow Youth Center

Item removed from agenda.

I. ARPA Proposal # 035 - Lawton Lead Service Line Replacement

Item removed from agenda.

J. Data Backup Software Support Renewal

IT Director Charles Norton is requesting the data backup software maintenance and support renewal purchase.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, a three-year contract for data backup software maintenance and support in the amount of \$2,400.

Motion by Donald Hanson, Second by Gail Patterson-Gladney, Carried

K. Bangor Train Depot

The City of Bangor has the only railway stop within the county and is owned by the city, not by Amtrak. The Bangor Depot is in need of repair of the rails and structure.

Discussion to research possible financial options to assist with repairs.

9. Veterans Services

A. Veterans Services Update

Veterans Services Director David Krzycki presented statistical information, claims filed, and upcoming veteran ID cards.

10. Public Comment

11. Adjournment

The meeting was adjourned at 04:23 PM.

Suzie Roehm, County Clerk