



MINUTES
Board of Commissioners Chambers
219 East Paw Paw Street

April 5, 2022 2:00 PM

Commissioners

Gail Patterson-Gladney, District 1
Kurt Doroh, District 2
Richard Godfrey, District 3
Mike Chappell, District 4
Randall Peat, District 5
Donald Hanson, District 6
Paul Schincariol, District 7

Finance Committee Meeting

1. **Call to Order**
Committee members present: Commissioner Paul Schincariol (Chair), Commissioner Richard Godfrey (standing in for Commissioner Randall Peat), Commissioner Kurt Doroh

Others in attendance: County Administrator Hardester, Finance Director Ryan Post
2. **Additions/Deletions to the Agenda**
None
3. **Approval of Agenda**
Motion to approve the agenda as presented by Commissioner Doroh, Supported by Commissioner Godfrey; Motion: carried.
4. **Approval of Minutes**
 - A. **3/1/2022 Finance Committee Meeting Minutes**
Motion to approve the 3/1/2022 Finance Committee Meeting Minutes by Commissioner Doroh, Supported by Commissioner Godfrey; Motion: carried.
5. **Public Comment**
None
6. **Agenda Items**
 - A. **Claims**
Ryan Post reviewed the Claims for the month of March 2022 in the amount of \$2,418.57. Discussion ensued.
 - The committee requested clarification about the Meijer Inc purchase.
 - The committee requested clarification about the lapel pins purchase.
 - The committee requested to receive emails with the answers to questions regarding certain claims to the Finance Committee.
 - Discussion was held about claims coming to the board for approval prior to the payments being made. Administrator Hardester stated that the Finance Department will research what the best practice should be and will return with a recommendation to a future Committee of the Whole meeting.

Motion to approve the claims and move this to the 4/12/2022 BOC by Commissioner Doroh; Supported by Commissioner Godfrey; Motion: Carried.

B. Budget Adjustments

Ryan Post reviewed the budget adjustments for the month of March 2022. Discussion ensued.

Motion to approve the budget adjustments for the month of March and to move them to the 4/12/2022 COW by Commissioner Doroh; Supported by Commissioner Godfrey; Motion: Carried.

C. Monthly Financial Statement

Ryan Post reviewed the Monthly Financial Statement for the month of March 2022, for informational purposes only. No action was needed.

D. Southwest Michigan Planning Commission Annual Contribution

Administrator Hardester presented the request for authorization of payment to the Southwest Michigan Planning Commission (SWMPC) for the annual contribution pursuant to the bylaws.

Motion to approve the payment to SWMPC and to move this request to the 4/12/2022 COW and the 4/26/2022 BOC for final approval by Commissioner Doroh, Supported by Commissioner Godfrey; Motion: Carried.

E. South Haven Buoy Project

Administrator Hardester presented the request to review and approve the annual payment of the South Haven Weather Buoy in the amount of \$5,000. Discussion ensued.

- The committee requested to receive more information about the buoy and what services it brings to the community at the COW meeting.

Motion to approve the payment of the South Haven Weather Buoy with additional information brought to the 4/12/2022 COW by Commissioner Doroh; Supported by Commissioner Godfrey; Motion: Carried.

F. County Administrator Travel Reimbursement

Administrator Hardester presented his travel voucher reimbursement request.

Motion to approve payment of the County Administrator's travel voucher reimbursement by Commissioner Godfrey; Supported by Commissioner Doroh; Motion: Carried.

G. Commissioner Per Diems

The committee reviewed all submitted Commissioner Per Diem requests.

Motion to approve payment of all submitted Commissioner Per Diem requests by Commissioner Doroh; Supported by Commissioner Godfrey; Motion: Carried.

7. Public Comment

None

8. Adjournment

Motion to adjourn the meeting by Commissioner Doroh; Supported by Commissioner Godfrey; Motion: Carried.

Meeting adjourned: 3:00 PM

