



MINUTES
Board of Commissioners Chambers
219 East Paw Paw Street

March 22, 2022 1:00 PM

Commissioners

Gail Patterson-Gladney, District 1
Kurt Doroh, District 2
Richard Godfrey, District 3
Mike Chappell, District 4
Randall Peat, District 5
Donald Hanson, District 6
Paul Schincariol, District 7

Labor, Negotiations, and Contracts Committee Meeting

1. **Call to Order**
Committee members present: Commissioner Richard Godfrey (Chair), Commissioner Don Hanson, Commissioner Randy Peat

Others in attendance: County Administrator Frank Hardester, Human Resources Director Anna Cerven, Sheriff's Department Jim Charon
2. **Additions/Deletions to the Agenda**
None
3. **Approval of Agenda**
Motion to approve the agenda as presented by Commissioner Hanson; Supported by Commissioner Peat; Motion: Carried.
4. **Approval of Minutes**
 - A. **2/22/2022 Labor, Negotiations & Contracts Committee Meeting Minutes**
Motion to approve the 2/22/2022 Labor, Negotiations & Contracts Committee Meeting Minutes as presented by Commissioner Peat; Supported by Commissioner Hanson; Motion: Carried.
5. **Public Comment**
None
6. **Agenda Items**
 - A. **Human Resources Update**
Anna Cerven presented the Human Resources Update including:
 - Employee Engagement Survey
 - List of items to address during negotiations
 - HR Work Group
 - Utilizing the 3rd Floor Conference Room for New Employee Orientation
 - Cleaning up HR processes and databases
 - The achievements in her first year as HR Director
 - The Goals for HR

The update was for informational purposes only. No action was needed.

B. Out of State Travel Request for Sheriff Deputy Training

Jim Charon presented his request for approval of out of state travel for Sheriff Deputy training. Discussion ensued.

Motion to approve the out of state travel request and move this to today's COW and BOC for final approval by Commissioner Hanson; Supported by Commissioner Peat; Motion: Carried.

7. Public Comment

None

8. Adjournment

Motion to adjourn the meeting by Commissioner Peat; Supported by Commissioner Hanson; Motion: Carried.

Meeting adjourned: 1:20 PM