Committee of the Whole

Members
Gail Patterson-Gladney, District 1
Kurt Doroh, District 2
Richard Godfrey, District 3
Mike Chappell, District 4
Randall Peat, District 5
Donald Hanson, District 6
Paul Schincariol, District 7

Contact
Board of Commissioners Chambers
219 E. Paw Paw Street
Paw Paw, MI 49079

Ph: 269-657-8253
Fax: 269-657-8252

MINUTES
May 11, 2021
2:50 PM

1. Public Hearing

   A. Brownfield Plans: The Lodge and Essential Storage

   The Public Hearing for Brownfield Plans "The Lodge" and "Essential Storage" was called to order at 2:54 p.m. by Chairman Godfrey. Wayne Nelson and Erik Peterson spoke regarding the projects and Brownfield Redevelopment Corporation. The chairman called for public comment three times. With no public comment, the meeting was adjourned at 3:09 p.m.

2. Call to Order

   A. Zoom Meeting Information

   The Committee of the Whole meeting was called to order at 3:09 p.m. by Richard Godfrey, Chairman of the Board. Present in person: Doroh, Godfrey, Chappell, and Hanson. Present remotely: Patterson-Gladney, from City of South Haven, Van Buren County, MI, Peat from Paw Paw Township, Van Buren County, MI and Schincariol from Village of Lawton, Van Buren County, MI.

3. Additions/Deletions to the Agenda

   None.

4. Approval of Agenda

   Motion to approve the agenda as presented.
   Motion by Donald Hanson, Second by Mike Chappell, Carried

5. Approval of Minutes

   A. Minutes - April 27, 2021

Motion to approve the April 27, 2021 Committee of the Whole minutes as presented.
Motion by Gail Patterson-Gladney, Second by Donald Hanson, Carried

6. Presentation

A. MSU Extension

The following individuals gave updates on behalf of Michigan State University Extension: Julie Pioch, Janice Zerbe, Christopher Imler and Bruce Mackellar.

7. Administrative Affairs Committee

A. Brownfield Redevelopment Authority Reappointments

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the reappointment of Sarah Moyle-Cale and Lisa Phillips to the Brownfield Redevelopment Authority for a three-year term expiring on June 1, 2024.
Roll Call Vote: All Yes
Motion by Randall Peat, Second by Gail Patterson-Gladney, Carried

B. Brownfield Redevelopment Authority Appointment

Jan Peterson is not seeking reappointment to the Brownfield Redevelopment Authority. John Young has submitted an application and is also from Hamilton Township.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the appointment of John Young to the Brownfield Redevelopment Authority for a three-year term expiring on June 1, 2024.
Roll Call Vote: All Yes
Motion by Mike Chappell, Second by Donald Hanson, Carried

8. Buildings & Grounds Committee

A. Paw Paw Service League - Use of Property

The Paw Paw Service League is requesting use of County Property during the 2021 Wine and Harvest Festival, subject to no Covid-19 restrictions.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the use of County Property by the Paw Paw Service League, subject to no Covid-19 pandemic restrictions, for the 2021 Wine and Harvest Festival to be held September 10-12, 2021.
Roll Call Vote: All Yes
Motion by Mike Chappell, Second by Gail Patterson-Gladney, Carried

B. Capital Improvements Plan

The Capital Improvements Plan has been reviewed and amended. Items have been removed and placed on next years list and emergency items from this year were added.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the amended CIP as presented.
Roll Call Vote: All Yes
Motion by Donald Hanson, Second by None, Carried

9. Finance Committee

A. Budget Adjustments

Ryan Post presented the monthly budget adjustments.

Motion to approve the monthly adjustments required to maintain a balanced budget.
Roll Call Vote: All Yes
Motion by Paul Schincariol, Second by Randall Peat, Carried

B. Employee File Management

Anna Cerven, Human Resources Director, is requesting approval to purchase a digital file management platform to create more efficiencies. The Sheriff's Department will also utilize a portion of the program to manage their internal files.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, the purchase of a digital Employee File Management System from Applied Imaging in the amount of $10,500.
Roll Call Vote: All Yes
Motion by Mike Chappell, Second by Randall Peat, Carried

C. FEMA - Grant Agreement

An emergency grant was authorized at the beginning of the pandemic to purchase sanitizer and the appropriate documents need to be signed to close out the grant.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, authorization for the Board Chair to sign appropriate documents for the FEMA Public Assistance Grant for $5,100 Personal Protection Equipment reimbursement.
Roll Call Vote: All Yes
Motion by Randall Peat, Second by Gail Patterson-Gladney, Carried

D. Fire/EMS VHF Radio Upgrade Project - Replacement Tower Construction

The first major phase of the Fire/EMS VHF Radio Upgrade Project is the replacement of two tower sites which are located at Hartford Fairgrounds and Columbia Township Fire Department.

Motion to approve by resolution at the next regular meeting of the Board of

Commissioners, the first phase of the Fire/EMS VHF Radio Upgrade and replace two tower sites located at Hartford Fairgrounds and Columbia Township Fire Department in the amount of $347,730.00.
Roll Call Vote: All Yes
Motion by Donald Hanson, Second by Paul Schincariol, Carried

E. Parking Lot Maintenance

Jeff Hall is requesting approval to sealcoat, stripe and repair the County parking lots in Paw Paw. This is a CIP project.

Motion to approve by resolution at the next regular meeting of the Board of Commissioners, authorization to sealcoat, stripe and repair County parking lots in Paw Paw in the amount of $34,355 from the CIP fund balance.
Roll Call Vote: All Yes
Motion by Donald Hanson, Second by Gail Patterson-Gladney, Carried

F. Foster Swift Invoice - New Covert Generating

Unexpected expenses were incurred as part of the appeal in the New Covert Generating litigation.

Motion to approve payment to Foster Swift for litigation in the New Covert Generating appeal in the amount of $17,030.25.
Roll Call Vote: All Yes
Motion by Randall Peat, Second by Gail Patterson-Gladney, Carried

10. Labor, Negotiations and Contracts Committee

11. Public Transit Committee

12. Veterans Services Committee

13. Adjournment

The meeting was adjourned at 3:43 p.m.

Suzie Roehm, County Clerk